

City Of Marquette
Parks and Recreation Advisory Board Meeting
Monday December 11, 2023 5:30pm
Citizens Forum at Lakeview Arena 401 E. Fair Ave

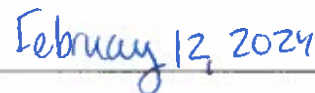
1. Call to Order at 5:33pm
2. Roll Call: Present—Amanda Gobert (chair), Andrew MacIver (city liaison), Sarah Bixby, Jamie Glenn, John Stewart, Jon Nebel; Not present—Alex Tiseo, Andrew Tripp, Cadin Cahill, Lori Hauswirth
3. Approval of Agenda:
 - a. Additions to agenda under new business to include officers, meeting calendar for 2024
 - b. Motion to approve amended agenda made by Jamie Glenn, seconded by John Stewart. Motion unanimously approved
4. Approval of Minutes: October 16, 2023 and November 13, 2023 (No meeting)
 - a. Motion made to approve minutes as presented by Jamie Glenn, seconded by Sarah Bixby: Motion unanimously approved
5. Announcements:
 - a. No announcements
6. Presentation:
 - a. None
7. Public Comment
 - a. None
8. Old Business:
 - a. Membership
 - i. Waiting on final policy from City to determine procedure to address members who miss large amount of meetings
 - ii. Currently, the PRAB board has NO vacant positions!
9. New Business:
 - a. Officers
 - i. Currently have no vice chair—need to fill position
 - ii. Jamie Glenn volunteered to fill the position. No objections to her nomination
 - iii. Vote unanimous to designate Jamie as Vice Chair
 - b. Meeting calendar for 2024
 - i. Previously it was decided to adjust our meeting calendar to have a meeting every other month.
 - ii. Per request, PRAB asked to reconsider this change due to the review of the City Master Plan during 2024.
 - iii. Discussion to revert meeting calendar to original schedule with meetings once per month.
 - iv. Jamie Glenn motioned to approve the change, John Stewart second. Motion unanimously approved.
 - v. Only adjustment made is to February meeting—due to city offices closed for holiday on 2/19/24, February meeting will take place on 2/12/24
10. Director's Report
 - a. Grants
 - i. LWCF: Tourist Park Day Use Access Road and Parking Area – Final approvals needed by National Park Service. The final part of the SHPO 106 Review of the project and staff are waiting on the final report.
 - ii. No updates on the SPARK and MEDC RAP grants. Staff are working with the DNR to finalize grant agreements
 - iii. No update on the Community Center Grant from the MI Department of Labor.

- iv. Staff are working on a Waterways Grant application to replace the piers at Cinder Pond Marina.
 - b. Project Update
 - i. Kids Cove: The contractor has completed most of the site grading and some of the concrete work. Work will continue in the spring.
 - ii. Staff are waiting on final approvals of the updated bid package from the State for the Tourist Park Day-Use Playground
 - c. Marinas
 - i. Both marinas are closed for the season. This was a successful season with very few mishaps and revenue was higher than expected.
 - d. Lakeview Arena
 - i. The Berry Events Center and the Negaunee Ice Arena are open, and the schedule has returned to normal. However, maintenance, staffing and facility issues continue to cause problems for operations.
 - 1. PRAB discussed if there were things that stopped the user groups that use the arena from entering maintenance agreements with the City to do some of the projects within the facility. Andrew informed us that it would need to be put in writing and reviewed by the City and their lawyers due to liability issues. No current plan in place—more of a discussion in the event of interest by groups.
 - e. Tourist Park
 - i. The campground has closed for the season
 - f. Light House Park
 - i. No updates from previous meeting.
 - g. Athletic Fields
 - i. The fields have closed for the season. Little League will continue to work on the Kaufman Fields as weather allows.
11. Adjournment
- a. Motion to adjourn made at 6:20pm by Jamie Glenn; seconded by Sarah Bixby. Motion unanimously approved.

Respectfully submitted by Amanda Gobert



Amanda Gobert



Date of Approval