



AGENDA

MARQUETTE AREA WASTEWATER TREATMENT FACILITY ADVISORY BOARD

May 21, 2026, at 10:00 a.m.

**Note: Meeting Location – Marquette Area Wastewater Treatment Plant
1930 US 41 South**

MEETING CALLED TO ORDER

ROLL CALL

Members Present:

Members Absent:

Others in Attendance:

1. AGENDA APPROVAL - Additions/Deletions
2. PRIOR MEETING MINUTES (*April 2026*)
3. FINANCIAL
 - a. FY25 Audit Report, Mike Grentz, Anderson, Tackman & Company PLC
 - b. Financial Report (*April 2026*)
4. OPERATIONS REPORT (*April 2026*)
5. NEW BUSINESS
 - a. Succession Plan
6. OLD BUSINESS
 - a. Wet Weather
7. PUBLIC COMMENT (limited to three minutes)
8. BOARD COMMENT
9. ADJOURNMENT

NEXT MEETING

Marquette Area Wastewater Treatment Plant
June 18, 2026, at 10:00 a.m.



DRAFT

MARQUETTE AREA WASTEWATER TREATMENT FACILITY ADVISORY BOARD MEETING MINUTES April 16, 2026

A regular meeting of the Marquette Area Wastewater Treatment Facility Advisory Board was held at 10:00 a.m., April 16, 2026, at the Wastewater Treatment Plant.

ROLL CALL

PRESENT Chris Lucas, Chocolay Township (Chair)
Sean Hobbins, City of Marquette
George Patrick, City of Marquette

ABSENT Jim Compton, City of Marquette
Leonard Bodenus, Marquette Township

OTHERS Mark O'Neill, City of Marquette
Mary Schlicht, City of Marquette
Karla Kramer, City of Marquette

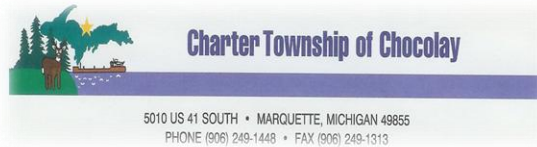
AGENDA It was moved by S. Hobbins, supported by C. Lucas, to approve the agenda.
Approved 3-0.

MINUTES It was moved by S. Hobbins, supported by C. Lucas to approve March 19, 2026, meeting minutes as written. Approved 3-0.

FINANCIAL

- **Financial Report**

M. Schlicht, City of Marquette, presented the Financial Report. M. Schlicht stated there was an operating revenue of 1.5 million offset by 2.3 million in expenditures. It was stated that this is not alarming as there is depreciation and other accounting procedures that need to catch up. M. Schlicht said that though there are variable concerns, like wet weather, staff is managing within their budget expectations.



Permit Compliance for March 2026:

M. O'Neill stated there was a pH violation for one day in March. The operating limit is 6.5 to 6.8 and we had a 6.4. Moving forward staff was directed to report such variances to M. O'Neill or D. Johnston when issues like this occur. Staff was also instructed to turn up chemicals which can also help with the numbers and take more samples.

Plant Notes

- Since just after midnight Monday, we have been staffed 24 hours per day, monitoring and operating three bypass pumps to offset the effects of the high Carp River levels. Our goal is to prevent solids from washing out of our Secondary Clarifiers into the river, and the best way to prevent this is to keep the water level in the plant low enough for proper operation.
- Staff went above and beyond tackling the blizzard that occurred March 16th. Letters of Recognition of service were composed to acknowledge their dedication to the City during the blizzard. Four staff stayed here at the plant for more than 24 hours, as travel to or from their homes was too dangerous. Fortunately, there were no major issues operation-wise, other than dealing with all the snow that seemed to never stop.
- Johnson Controls, Eric Stemen (the City's Facilities Director) and our IT department assisted in getting our security system back up and running. The problem was software that needed to be updated but was no longer compatible with the end use equipment on our site.
- Vendor of sodium bisulfite originally gave a price to the City for the one or two loads we get. Due to a price increase incurred by the vendor they wanted the City to take 4,500 gallons, since the contract stated this. However, the plant can only hold 4,000 gallons. To honor the price the vendor would bring a full load and then charge us for the excess they had to haul back. M. O'Neill stated he reached out to another vendor who bid and who would honor their original amount so we went with them instead.
- Our new B.O.D. incubator arrived and is currently in operation in the Lab. This model is very quiet, unlike the old one. Jarrod is pleased.
- Kraft is supposed to be here this week to service both CoGen units, as well as attempt to address power output issues with the #2 unit.
- Staff replaced the auxiliary oil pump in the #2 CoGen unit.
- I've been working on getting our upgraded WIN 911 alarm dialer software and equipment working. It is a much more complicated program than our current one, which makes the process slow.

INDUSTRIAL WASTEWATER ACCEPTANCE ACTIVITY FOR MARCH 2026

Source	Volume (gallons)	Total
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Fabick/CAT	9,650	\$1,351.00
UPS	7,568	\$1,059.52
LS&I	40,800	\$5,712.00
RMS	12,000	\$1,680.00
UP Environmental Services	5,050	\$707.00
Wisconsin Electric		\$0.00
Grand Totals	75,068	\$10,509.52

SEPTAGE ACTIVITY FOR MARCH 2026

Source	Volume (gallons)	Total
Carey/Sodergren	15,235	\$2,742.30
North Country	6,660	\$1,198.80
Stenberg	17,892	\$3,220.56
Grand Totals	39,787	\$7,161.66

NEW BUSINESS

- **Wet Weather**

M. O'Neill stated they were dealing with snow melting, rain, and rising river levels. The only way to deal with river levels is to shut off the valve to the river and pump around the valve. Pumps were set up prior to all these events. On Sunday the river levels were rising rapidly, D. Johnston kept a staff member on due to the river levels. At 12:30 the river crested, flows started coming up at the plant, 6.8 million, when the maximum is 6.2 million. To offset the increase another pump was rented from Midway Rental. Till the river levels drop plant will need to continue to pump around that valve with staff monitoring pumps.

OLD BUSINESS

- **Solids Handling Project**

M. O'Neill stated everything closed on our end. I emailed Angela from state for an update but has not heard back from State, but moving forward it will be taken off.

PUBLIC COMMENT

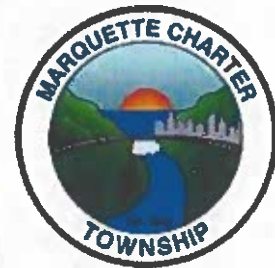
- None

BOARD COMMENT



Charter Township of Chocolay

5010 US 41 SOUTH • MARQUETTE, MICHIGAN 49855
PHONE (905) 249-1448 • FAX (905) 249-1313



- S. Hobbins asked if we were looking into replacing clarifier. The way things are being handled internally is working was stated by M. O'Neill.

ADJOURNMENT

The meeting was adjourned at 10:07 a.m.

A handwritten signature in black ink, appearing to read "M. O'Neill".

Reviewed by:
M. O'Neill
Director of Municipal Utilities

Prepared by:
Leah LaCasse

MARQUETTE AREA WASTEWATER TREATMENT FACILITY
STATEMENT OF REVENUES AND EXPENSES
For the fiscal period ended April 30, 2026

	Amended Budget FY'26	4/30/2026	% of budget collected / distributed	
				NOTES:
Operating Revenues				
Services for City of Marquette	\$ 5,052,590.00	\$ 1,524,544.34	30.17%	} Preliminary billings through March 2026 activities, and monthly PILT amounts recorded through April 2026.
Services for Marquette Township	541,440.00	169,880.93	31.38%	
Services for Chocolay Township	261,630.00	47,582.72	18.19%	
Services to other	150,000.00	109,942.96	73.30%	
Equipment rental and miscellaneous	4,220.00	77,770.47	1842.90%	
TOTAL OPERATING REVENUES	6,009,880.00	1,929,721.42		
Operating Expenses				
Operation labor	1,088,640.00	759,090.55	69.73%	
Operation supplies and expenses	153,298.00	64,318.17	41.96%	
Chemicals	225,000.00	127,777.30	56.79%	
Purchased power and utilities	285,000.00	142,844.87	50.12%	BLP thru 03/19/26; SEMCO thru 03/06/26; Water thru 03/28/26
Education	9,000.00	3,215.80	35.73%	
Professional services	494,434.00	117,403.53	23.75%	
Administrative:				
Salaries and wages	99,390.00	58,966.32	59.33%	
Fringe benefits	233,040.00	220,556.71	94.64%	Annual DB contribution [MERS] submitted 10/29/25
Office supplies	-	108.50	#DIV/0!	
Professional and contractual	174,329.80	99,808.50	57.25%	FY'26 Admin / Technology / Gen & Protect Fee / North Country Disposal
Insurance and bonds	66,220.00	49,294.00	74.44%	This amt of insurance premium covers through June 30, 2026.
Rental	1,000.00	-	0.00%	
Miscellaneous	12,110.00	7,063.00	58.32%	FY'26 Stormwater is \$1,009 per month
Capital outlay or transfer to reserves	348,768.20	61,384.95	17.60%	Will adjust to \$300,000 annual contribution to 'reserve' account by FYE'26; \$50,768 plow truck purch
Depreciation	1,152,400.00	603,371.93	52.36%	Budgeted \$96,034 (est) per month; Depr through Feb'26 is posted and budget will be adjusted.
Payment in lieu of taxes	275,620.00	160,776.00	58.33%	FY'26 PILT is \$22,968 per month
Debt Service Payments:				
Principal	1,024,740.00	-	0.00%	Pmt due September 2026
Interest	366,890.00	82,426.56	22.47%	Pmts due March & September 2026; TELP pmt 6/15/26
TOTAL OPERATING EXPENSES	6,009,880.00	2,558,406.69		
OPERATING GAIN (LOSS)	\$ -	\$ (628,685.27)		

Please feel free to reach out if you have any questions about this report. I can be reached via email at mschlicht@marquettemi.gov or via phone at (906) 225-8559

PERIOD ENDING 04/30/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE 04/30/2025		YTD BALANCE 04/30/2026		AVAILABLE BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	2025-26 AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 590 - MQT AREA WASTEWATER TREATMENT								
Services for City of Marquette								
590-000-622.000	City of Marquette	1,308,840.76		5,052,590.00	1,524,544.34		3,528,045.66	30.17
	Net Services for City of Marquette	1,308,840.76		5,052,590.00	1,524,544.34		3,528,045.66	30.17
Services for Marquette Township								
590-000-623.000	Marquette Township	154,023.70		541,440.00	169,880.93		371,559.07	31.38
	Net Services for Marquette Township	154,023.70		541,440.00	169,880.93		371,559.07	31.38
Services for Chocolay Township								
590-000-624.000	Chocolay Township	44,691.59		261,630.00	47,582.72		214,047.28	18.19
	Net Services for Chocolay Township	44,691.59		261,630.00	47,582.72		214,047.28	18.19
Services to other								
590-000-625.000	Other	36,309.10		150,000.00	109,942.96		40,057.04	73.30
	Net Services to other	36,309.10		150,000.00	109,942.96		40,057.04	73.30
Equipment rental and miscellaneous								
590-000-665.000	Interest	65,760.92		0.00	70,921.45		(70,921.45)	100.00
590-000-667.000	Rent	6,618.21		4,220.00	6,824.02		(2,604.02)	161.71
590-000-676.000	Reimbursements	102.44		0.00	0.00		0.00	0.00
590-000-695.000	Other Financing Sources	8,791.45		0.00	25.00		(25.00)	100.00
590-000-695.000-50239	Other Financing Sources-COVID-19	2,600.00		0.00	0.00		0.00	0.00
	Net Equipment rental and miscellaneous	83,873.02		4,220.00	77,770.47		(73,550.47)	1,842.90
Operation labor								
590-527-702.000	Wages	285,357.02		519,230.00	271,174.41		248,055.59	52.23
590-527-715.000	Longevity	2,090.00		1,200.00	1,200.00		0.00	100.00
590-527-716.000	Social Security	21,476.02		40,030.00	20,250.30		19,779.70	50.59
590-527-717.000	Health Insurance	103,724.59		186,400.00	123,391.58		63,008.42	66.20
590-527-718.000	Life Insurance	262.43		500.00	336.64		163.36	67.33
590-527-719.000	Unemployment Insurance	1,697.77		1,790.00	45.06		1,744.94	2.52
590-527-720.000	Disability Insurance	556.57		1,010.00	484.56		525.44	47.98
590-527-721.000	Workers Compensation	1,661.00		2,000.00	2,022.00		(22.00)	101.10
590-527-722.000	Retirement-MERS	258,254.00		336,480.00	340,186.00		(3,706.00)	101.10
590-527-725.000	OPEB Contribution	18,980.00		0.00	0.00		0.00	0.00
	Net Operation labor	(694,059.40)		(1,088,640.00)	(759,090.55)		(329,549.45)	69.73
Operation supplies and expenses								
590-527-729.000	Fuel-Wastewater	2,141.40		3,800.00	2,957.33		842.67	77.82
590-527-740.000	Operating Supplies	12,585.75		34,498.00	16,477.79		18,020.21	47.76
590-527-775.000	Repair/Maintenance Supplies	61,582.16		104,000.00	43,370.21		60,629.79	41.70
590-527-945.000	Vehicle & Equipment Rental	3,644.33		11,000.00	1,512.84		9,487.16	13.75
	Net Operation supplies and expenses	(79,953.64)		(153,298.00)	(64,318.17)		(88,979.83)	41.96
Chemicals								
590-527-731.000	Chemicals	127,382.36		225,000.00	127,777.30		97,222.70	56.79
	Net Chemicals	(127,382.36)		(225,000.00)	(127,777.30)		(97,222.70)	56.79
Purchased power and utilities								

PERIOD ENDING 04/30/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE		AVAILABLE		% BGDG USED
		NORMAL	(ABNORMAL)	2025-26 AMENDED BUDGET	04/30/2026 NORMAL (ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 590 - MQT AREA WASTEWATER TREATMENT								
590-527-920.000	Purchased Power	63,963.08		192,000.00	114,071.57		77,928.43	59.41
590-527-921.000	Purchased Natural Gas	35,368.53		90,000.00	26,979.87		63,020.13	29.98
590-527-922.000	Purchased Water	2,316.69		3,000.00	1,793.43		1,206.57	59.78
Net Purchased power and utilities		(101,648.30)		(285,000.00)	(142,844.87)		(142,155.13)	50.12
Education								
590-527-865.000	Conference/Seminars	6,607.46		9,000.00	3,215.80		5,784.20	35.73
Net Education		(6,607.46)		(9,000.00)	(3,215.80)		(5,784.20)	35.73
Professional services								
590-527-801.000	Professional/Contractual	109,764.14		294,434.00	90,547.02		203,886.98	30.75
590-527-801.000-50219	Prof/Contr-JCI Maint Costs	29,100.70		200,000.00	26,856.51		173,143.49	13.43
Net Professional services		(138,864.84)		(494,434.00)	(117,403.53)		(377,030.47)	23.75
[Admin] Salaries and wages								
590-561-702.000	Wages	49,560.63		92,240.00	54,745.16		37,494.84	59.35
590-561-716.000	Social Security	3,740.37		7,150.00	4,221.16		2,928.84	59.04
Net [Admin] Salaries and wages		(53,301.00)		(99,390.00)	(58,966.32)		(40,423.68)	59.33
[Admin] Fringe benefits								
590-561-715.000	Longevity	322.49		410.00	421.67		(11.67)	102.85
590-561-717.000	Health Insurance	18,100.90		25,630.00	11,550.70		14,079.30	45.07
590-561-718.000	Life Insurance	71.75		150.00	82.00		68.00	54.67
590-561-719.000	Unemployment Insurance	211.86		220.00	9.18		210.82	4.17
590-561-720.000	Disability Insurance	117.39		220.00	134.16		85.84	60.98
590-561-721.000	Workers Compensation	560.00		750.00	434.00		316.00	57.87
590-561-722.000	Retirement-MERS	181,260.00		205,660.00	207,925.00		(2,265.00)	101.10
Net [Admin] Fringe benefits		(200,644.39)		(233,040.00)	(220,556.71)		(12,483.29)	94.64
[Admin] Office supplies								
590-561-727.000	Office Supplies	0.00		0.00	108.50		(108.50)	100.00
Net [Admin] Office supplies		0.00		0.00	(108.50)		108.50	100.00
[Admin] Professional and contractual								
590-561-801.000	Professional/Contractual	952.00		0.00	952.00		(952.00)	100.00
590-561-801.000-50300	Prof/Contr-SRF 2022	126,349.52		5,299.80	247.50		5,052.30	4.67
590-561-806.000	Administration Charges	43,631.00		74,790.00	43,631.00		31,159.00	58.34
590-561-809.000	General & Protective	6,370.00		10,230.00	5,971.00		4,259.00	58.37
590-561-812.000	Technology Svcs Fund Fee	41,797.00		84,010.00	49,007.00		35,003.00	58.33
Net [Admin] Professional and contractual		(219,099.52)		(174,329.80)	(99,808.50)		(74,521.30)	57.25
[Admin] Insurance and bonds								
590-561-910.000	Insurance	47,694.00		66,220.00	49,294.00		16,926.00	74.44
Net [Admin] Insurance and bonds		(47,694.00)		(66,220.00)	(49,294.00)		(16,926.00)	74.44
[Admin] Rental								
590-561-943.000	Bldg/Office Rent	1,000.00		1,000.00	0.00		1,000.00	0.00
Net [Admin] Rental		(1,000.00)		(1,000.00)	0.00		(1,000.00)	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARQUETTE
 PERIOD ENDING 04/30/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE		AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)	2025-26 AMENDED BUDGET	04/30/2025	04/30/2026	NORMAL	
Fund 590 - MQT AREA WASTEWATER TREATMENT								
[Admin] Miscellaneous								
590-561-923.000	Stormwater Fee	6,825.00		12,110.00		7,063.00	5,047.00	58.32
Net [Admin] Miscellaneous		(6,825.00)		(12,110.00)		(7,063.00)	(5,047.00)	58.32
[Admin] Capital outlay and transfer to reserves								
590-000-697.000	Use of Replacement Reserve	0.00		14,231.80		0.00	14,231.80	0.00
590-598-976.000-50300	C/O-Biosolids Storage CWSRF'23	1,524,663.33		0.00		0.00	0.00	0.00
590-598-977.000	Capital Outlay-Equipment	21,108.25		63,000.00		0.00	63,000.00	0.00
590-598-977.000-50344	C/O-Equip/Veh: Flow Truck	0.00		0.00		61,384.95	(61,384.95)	100.00
590-599-997.000	Reserves	0.00		300,000.00		0.00	300,000.00	0.00
Net [Admin] Capital outlay and transfer to reserves		(1,545,771.58)		(348,768.20)		(61,384.95)	(287,383.25)	17.60
[Admin] Depreciation								
590-561-968.000	Depreciation	440,547.46		1,152,400.00		603,371.93	549,028.07	52.36
Net [Admin] Depreciation		(440,547.46)		(1,152,400.00)		(603,371.93)	(549,028.07)	52.36
[Admin] Payment in lieu of taxes								
590-561-954.000	Payment In Lieu of Taxes	170,982.00		275,620.00		160,776.00	114,844.00	58.33
Net [Admin] Payment in lieu of taxes		(170,982.00)		(275,620.00)		(160,776.00)	(114,844.00)	58.33
[Debt Service] Principal								
590-561-991.000	Debt Service-Principal	0.00		1,024,740.00		0.00	1,024,740.00	0.00
Net [Debt Service] Principal		0.00		(1,024,740.00)		0.00	(1,024,740.00)	0.00
[Debt Service] Interest								
590-561-990.000	TELP Lease Payment	0.00		196,680.00		0.00	196,680.00	0.00
590-561-995.000	Debt Service-Interest	84,413.33		170,210.00		82,426.56	87,783.44	48.43
Net [Debt Service] Interest		(84,413.33)		(366,890.00)		(82,426.56)	(284,463.44)	22.47
Fund 590 - MQT AREA WASTEWATER TREATMENT:								
TOTAL REVENUES		1,627,738.17		6,024,111.80		1,929,721.42	4,094,390.38	32.03
TOTAL EXPENDITURES		3,918,794.28		6,024,111.80		2,558,406.69	3,465,705.11	42.47
NET OF REVENUES & EXPENDITURES		(2,291,056.11)		0.00		(628,685.27)	628,685.27	100.00

Marquette Area Wastewater Treatment Plant

Advisory Board Meeting

Operations Report for April 2026

May 21, 2026



Permit Compliance for April 2026:

We had no permit violations for the month of April.

Plant Notes

- We successfully avoided permit violations during this year's spring thaw event. We ran the three trash pumps 24/7 for a total of 18 days. Staff stood up and delivered to make this happen.
- Staff completed preventative maintenance on our 8-inch trash pump. We are waiting for nicer weather and sufficient staffing to use our 6-inch trash pump to clean our Cl₂ Contact Tanks.
- I've been trying to get back to working on installing our upgraded WIN 911 alarm dialer software and related equipment. Life manages to find interesting ways to prevent progress.
- Staff dealt with a severely clogged discharge line from our Waste Receiving Station. The line was completely clogged with sand and grit from the septage we've received since the station began operation. This is partially attributed to a low setpoint for the discharge pumps, combined with badly designed piping elevations. Our solution will be to routinely flush these discharge lines with high pressure water.
- The level transducer for the #2 Digester has failed. I spent several hours trying several tricks to see if it could be salvaged, all of which only proved that it had indeed had something wrong with it. A new one has been spec'd out and is on order. In the meantime, we have installed a digital pressure gauge. The operators take the reading from the gauge and use some math to estimate the liquid level in the Digester.
- Staff dug into the failed TAS Mixing Pump and were able to free it up and get it back into operation.
- I ordered replacement brushes for the mixing pump on the polymer dosing skid that serves our combination gravity/belt filter press.
- Staff is working on fixing issues with our Primary Clarifier pumps...one needs a new diaphragm, and another is struggling with what I think is sand/grit in the tank due to the increased flows during the thaw event.

INDUSTRIAL WASTEWATER ACCEPTANCE ACTIVITY FOR APRIL 2026

Source	Volume (gallons)	Total
Fabick/CAT	6,000	\$840.00
UPS	8,000	\$1,120.00
LS&I	41,000	\$5,740.00
Wisconsin Electric	126,000	\$5,040.00
Grand Totals	181,000	\$12,740.00

SEPTAGE ACTIVITY FOR APRIL 2026

Source	Volume (gallons)	Total
Carey/Sodergren	21,306	\$3,835.08
North Country	15,941	\$2,869.38
Stenberg	7,595	\$1,367.10
Grand Totals	44,842	\$8,071.56