

City of Marquette, MI



Meeting Agenda City Commission

**Monday, November 8, 2021
7:00 PM
Commission Chambers**

300 West Baraga Ave
Marquette, Michigan 49855

Call to Order, Pledge of Allegiance and Roll Call

City Clerk conducts election for Mayor
City Clerk administers oath of office to Mayor
City Clerk conducts election for Mayor Pro-tem
City Clerk administers oath of office to Mayor Pro-tem
Roll Call

Approval of the Agenda

Announcements

Public Comments - Comments may not exceed three minutes per person. Please state your name and physical address when making public comments.

1. Consent Agenda

- 1.a. Approve the minutes of the October 25, 2021 regular Commission meeting
- 1.b. Approve the minutes from the October 28, 2021 Commission work session
- 1.c. Approve the total bills payable in the amount of \$1,645,694.77
- 1.d. Sale of Surplus Equipment
- 1.e. Street Sweeper Repair Components
- 1.f. Utilization of State Bid Pricing for Vehicle Purchase

New Business

- 2. Approve 2022 City Commission Meeting Schedule

Public Comments - Comments may not exceed three minutes per person. Please state your name and physical address when making public comments.

Comments from the Commission

Comments from the City Manager

Adjournment

Kyle Whitney, City Clerk

If you require assistance to participate in any meeting, program or activity offered by the City of Marquette, please provide advanced notice to City of Marquette ADA Coordinator Eric Stemen at 906-225-8978 or via email at estemen@marquettemi.gov.

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

Consent Agenda

Approve the minutes of the October 25, 2021 regular Commission meeting

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

- ▣ Oct. 25 Minutes



City of Marquette, MI

300 West Baraga Ave
Marquette, Michigan 49855

Meeting Minutes City Commission

Monday, October 25, 2021
6:00 PM
Commission Chambers

Call to Order, Pledge of Allegiance and Roll Call

Present: Bonsall, Davis, Hanley, Hill, Mayer, Smith, Stonehouse

Approval of the Agenda

Commissioner Fred Stonehouse moved to Approve the agenda as presented, seconded by Commissioner Sally Davis and Carried Unanimously.

Announcements

Mayor Smith noted that Halloween was coming up on Sunday and that the following week would be glass recycling week in the City. She said an updated process was in the works, but that residents should put only glass out during the first full week of each month, at least through the end of the year.

Public Comments - Comments may not exceed three minutes per person. Please state your name and physical address when making public comments.

Stosh Wasik commented on the proposed policy and resolutions for temporary marijuana events, focusing on cost, as well as on the date and location limitations. He also talked about the cost of marina slips, specifically for charter boats.

Molly Miller spoke in support of local action on climate change.

Logan Stauber shared his opinions on the temporary marijuana events item, talking about weddings and small events, and about existing buffer zones.

Ryan Stock spoke about local action on climate change, and how swift and significant steps needed to be taken, both globally and locally.

Michael Hainstock said he was available if the commission had questions about the proposed liquor license application on tonight's Consent Agenda.

Presentation(s)

1. Election Board, by City Clerk Kyle Whitney

City Clerk Kyle Whitney presented the Commission with an update on the City's Election Board, as well as an update on the preparations for the November 2, 2021 General Election. The board, which will have one vacancy in April of 2022, meets to certify candidates for local elections, appoint election workers and verify the

accuracy of the programming of election day tabulators.

2. Consent Agenda - Roll Call Vote

Commissioner Jessica Hanley moved to Approve approve the Consent Agenda as presented, seconded by Commissioner Evan Bonsall and Carried Unanimously by Roll Call Vote.

- 2.a.** Approve the minutes of the October 12, 2021 regular Commission meeting
- 2.b.** Approve the total bills payable in the amount of \$1,623,839.89
- 2.c.** Biogas Conditioning Skid Media and Testing
- 2.d.** Cogeneration Maintenance Agreement
- 2.e.** ESRI Contract Renewal
- 2.f.** Hockey Mutineers of Marquette - Lease Agreement
- 2.g.** Lakeshore Boulevard - Resolution for Conveyance of Great Lakes Bottomlands - Roll Call Vote
- 2.h.** Marquette City Hall Roof Repair
- 2.i.** Marquette Figure Skating Club - Ice Contract
- 2.j.** New Liquor License Application - Roll Call Vote
- 2.k.** Proclamation Supporting National Community Planning Month
- 2.l.** Purchase of Belt Press Polymer
- 2.m.** Marquette Junior Hockey Corporation - Concession Lease Agreement
- 2.n.** Marquette Junior Hockey Corporation - Ice Contract
- 2.o.** Master Agreement to Purchase Services (In-Home Services)
- 2.p.** Proclamation - November Family Court Awareness Month

Unfinished Business

3. Supervisors' Labor Agreement

Mayor Pro Tem Jenn Hill moved to Approve the Supervisory Employees Labor Agreement effective October 1, 2021 through September 30, 2023, and authorize the Mayor and City Clerk to sign the Agreement, seconded by Commissioner Fred Stonehouse and Carried Unanimously.

4. City Attorney Services

Commissioner Fred Stonehouse moved to Approve approve -- pursuant to the subcommittee's recommendation -- the City Attorney position as a City employee and terminate the retainer with Kendricks, Bordeaux, Keefe, Seavoy & Larsen, P.C. effective Dec. 31, 2021, seconded by Commissioner Cody Mayer and Carried Unanimously.

New Business

5. Appointment of City Attorney

Commissioner Sally Davis moved to Approve the appointment of Suzanne Larsen as the on-staff Marquette City Attorney effective January 1, 2022, and direct the existing subcommittee to review and negotiate the employment contract and authorize the Mayor and City Clerk to sign the contract, seconded by Commissioner Cody Mayer and Carried Unanimously.

6. City Hall Labor Agreement

Commissioner Jessica Hanley moved to Approve the City Hall Employees' Labor Agreement effective October 1, 2021 through September 30, 2024, and authorize the Mayor and City Clerk to sign the Agreement, seconded by Commissioner Evan Bonsall and Carried Unanimously.

7. MDOT US41 Reconstruction and Resurfacing Project - City Utility Replacements

Commissioner Jessica Hanley moved to Approve a contract with MDOT in the amount of \$159,900, based on the quantities and unit prices bid, and allow for a 20 percent contingency for any unknown circumstances, and authorize the Mayor and Clerk to sign the Contract and the associated resolution, seconded by Commissioner Sally Davis and Carried Unanimously.

8. Temporary Marihuana Events Policy and Resolutions- Roll Call Vote

Commissioner Fred Stonehouse moved to Approve Commission Policy 2021-01, the Temporary Marihuana Event Fee resolution, and the resolution designating Tourist Park, Presque Isle Park, and Lakeview Arena as allowable temporary marijuana event locations, and authorize the Mayor and City Clerk to sign both resolutions, seconded by Mayor Pro Tem Jenn Hill. Discussion ensued.

Commissioners mentioned the benefits of implementing a new policy like this on a limited basis and expanding later, as everyone gains experience. There was also discussion of how the fees were set, as well as how the state handles fees and licensing for marijuana events.

Commissioner Cody Mayer moved to amend the original motion, requiring the policy to be brought back to the City Commission for review in November of 2022. This motion was seconded by Mayor Pro Tem Jenn Hill and carried unanimously.

The commission then voted on the amended original motion, which carried unanimously by roll call vote.

Public Comments - Comments may not exceed three minutes per person. Please state your name and physical address when making public comments.

Stosh Wasik continued his previous discussion about certain marina costs and fees. Ryan Stock said the City Planning Commission reviewed and approved of a resolution on climate action at a recent meeting.

Comments from the Commission

Commissioner Bonsall talked about City fees and the budgeting process. He told residents that they should take the time to vote in next week's general election and he urged people to get Covid-19 vaccine boosters if they are eligible.

Commissioner Davis welcomed Suzanne Larsen, who will be continuing in her role as City Attorney, to her new designation as a City employee. She talked about marina fees and suggested that tonight's commenters should consider bringing their concerns to the Harbor Advisory Committee, as a starting point. She congratulated local recipients of the recently announced Michigan Council for Arts and Cultural Affairs grants.

Commissioner Hanley said she is happy to see the marijuana policy pass tonight. She said she has heard similar complaints about marina fees and signage limitations from other sources and would like the City to review the items. She said she agrees with the commenters about the importance of action regarding climate change and she hopes the Commission can do something to acknowledge the issue in the near future. She wished residents a Happy Halloween and reminded everyone that trick-or-treating would take place from 4 to 7 p.m.

Mayor Pro Tem Hill congratulated the MCACA grant recipients and thanked tonight's commenters for raising the marina issues. She also suggested they raise their concerns at a HAC meeting. She said that at least 470 mayors have signed climate resolutions and she said this is a good time for the City to make a statement on this issue. She also spoke about brush collection, which begins this month, and about homelessness awareness.

Commissioner Mayer had no additional comments.

Commissioner Stonehouse offered background on marina funding and the grant-in-aid program. He said the City should certainly consider alternatives where possible to assist, and he echoed the recommendation to take the issue to HAC.

Mayor Smith said that her thoughts are with the family of former U.S. Congressman Dan Benishek, who passed away on October 15, at the age of 69. She said she is pleased to be back in person for meetings, and to see such varied public comments from residents. She said she hoped to see something come to the Commission this year regarding climate change, but pointed out that the first meeting in November is the City Commission's annual organizational meeting and that no additional action will take place then.

Comments from the City Manager

City Manager Kovacs had no additional comments this evening.

Adjournment

Comments from the City Manager

City Manager Kovacs had no additional comments this evening.

Adjournment

Mayor Smith adjourned the meeting at 7:15 p.m.

Jennifer A. Smith, Mayor

Kyle Whitney, City Clerk

If you require assistance to participate in any meeting, program or activity offered by the City of Marquette, please provide advanced notice to City of Marquette ADA Coordinator Eric Stemen at 906-225-8978 or via email at estemen@marquettemi.gov.

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

Consent Agenda

Approve the minutes from the October 28, 2021 Commission work session

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

▣ 10/28 WS



City of Marquette, MI

300 West Baraga Ave
Marquette, Michigan 49855

Meeting Agenda City Commission

WORK SESSION

Thursday, October 28, 2021

5:15 PM

Commission Chambers

Call to Order, Pledge of Allegiance and Roll Call

Present: Bonsall, Davis, Hanley, Hill, Mayer, Smith, Stonehouse

Announcements

Mayor Smith had no announcements.

Public Comments - Comments may not exceed three minutes per person. Please state your name and physical address when making public comments.

There were no public comments.

1. Brownfield Project Update

Assistant City Manager and MBRA Liaison Sean Hobbins gave a presentation on the function and history of the Marquette Brownfield Redevelopment Authority. Hobbins described tax increment financing, the primary funding mechanism for brownfield projects. Using TIF, captured tax revenue is used to reimburse a developer for certain eligible expenses that would not have existed in the redevelopment of an average property. Eligible expenses include environmental and non-environmental expenditures.

Hobbins highlighted current and future brownfield projects, as well as the future of the Local Brownfield Revolving Fund (LBRF). He also discussed the various agreements the Commission may see during a brownfield project: Interlocal Agreements, Reimbursement Agreements and Development Agreements.

After the conclusion of the presentation the meeting shifted to the Commission for discussion; City staff were available for questions. Discussion focused on large future projects, such as the old hospital property, the Cliffs-Dow property and the Vault Marquette project. The Commission discussed the City's total bonding capacity, as well as concerns and aspirations for these projects.

Public Comments - Comments may not exceed three minutes per person. Please

state your name and physical address when making public comments.

There were no public comments.

Adjournment

The meeting was adjourned at 6:53 p.m.

Jennifer A. Smith, Mayor

Kyle Whitney, City Clerk

If you require assistance to participate in any meeting, program or activity offered by the City of Marquette, please provide advanced notice to City of Marquette ADA Coordinator Eric Stemen at 906-225-8978 or via email at estemen@marquettemi.gov.

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

Consent Agenda **Sale of Surplus Equipment**

BACKGROUND:

City staff routinely auctions obsolete equipment. The following vehicles have been recommended for sale due to high maintenance issues:

- 2008 International plow
- 1995 Elgin street sweeper
- 1995 Chevrolet 3500 truck

FISCAL EFFECT:

Proceeds from the sale of this vehicle will be credited to the City's Motor Pool Fund - Sale of Fixed Assets.

RECOMMENDATION:

Declare a 2008 International plow, 1995 Elgin street sweeper and a 1995 Chevrolet 3500 truck as surplus, and authorize City staff to prepare the vehicles for auction.

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

No Attachments Available

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

Consent Agenda **Street Sweeper Repair Components**

BACKGROUND:

Every year the Public Works department collects debris and cleans the streets with two street sweepers. During routine maintenance of the sweepers, staff found excessive wear on one of the conveyor assemblies. These items are manufacturer specific. The cost of the replacement parts from Bell Equipment Company of Lake Orion, Michigan is \$11,109.01. Freight will be an additional charge at the time of shipment.

FISCAL EFFECT:

The Motor Pool Maintenance budget for FY 2021-22 contains sufficient funds for this purchase.

RECOMMENDATION:

Approve the purchase of repair parts for the Elgin street sweeper from Bell Equipment Company of Lake Orion, Michigan in an amount not-to-exceed \$13,000.

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

No Attachments Available

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

Consent Agenda

Utilization of State Bid Pricing for Vehicle Purchase

BACKGROUND:

Annually, the State of Michigan uses competitive bidding to obtain statewide vehicle pricing, which it then offers to municipalities as part of an extended purchasing program. We have found that for those basic state vehicle configurations that closely match our needs, the City can expect to save about \$3,000 per vehicle when compared to prices received through the local bidding process. There will also be a substantial savings in administrative time involved in assembling specification packages and issuing bids.

For the current fiscal year, there are three Police vehicles with an estimated total cost of \$110,284 which the City would benefit by purchasing with the state bid pricing.

FISCAL EFFECT:

The Motor Pool capital outlay budget for FY 2021-22 contains \$156,000 for the purchase of these vehicles.

RECOMMENDATION:

Authorize City staff to utilize the State of Michigan Extended Purchasing Program pricing to purchase three Police patrol vehicles at a cost not-to-exceed \$110,284.

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

No Attachments Available

City of Marquette, MI

300 West Baraga Avenue
Marquette, MI 49855

Agenda Date: 11/8/2021

New Business

Approve 2022 City Commission Meeting Schedule

ALTERNATIVES:

As determined by the Commission.

ATTACHMENTS:

Description

- ▣ 2022 City Commission Meeting Schedule



MARQUETTE CITY COMMISSION 2022 MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Marquette City Commission will hold the following regular meetings during 2022. These meetings will be held in the City Commission Chambers of City Hall, at 300 West Baraga Ave., and shall commence at 6:00 p.m. on the second and last Monday of each month, unless otherwise noted:

January 10	January 31
February 14	February 28
March 14	March 28
April 11	April 25
May 9	May 31 (Tuesday)^
June 13	June 27
July 11	July 25
August 8	August 29
September 12	September 26
October 11 (Tuesday)^	October 24^
November 14*	November 28
December 12	December 19^

**Scheduled at 7:00 p.m. as required by City Charter (Section 2-6).*

^The May 31 and October 11 meetings will be on a Tuesday. The October 24 and December 19 meetings will be on the third Monday of the month.

Additional meetings may be called, and changes may be made in accordance with the City Charter. Notices will be posted for such changes in compliance with Public Act 267 of 1976.

Proposed minutes of meetings will be available for public inspection within eight business days after the meeting. Approved minutes will be available for public inspection within five business days after the meeting at which minutes are approved. Minutes of meetings are available at the City Clerk's office, City Hall, 300 W. Baraga Ave., Marquette, MI 49855.

**IF YOU HAVE A DISABILITY AND REQUIRE ASSISTANCE TO PARTICIPATE,
PLEASE PROVIDE ADVANCE NOTICE.**

Kyle L. Whitney, City Clerk