



**Marquette Downtown Development Authority
Meeting Minutes for January 12, 2023**

Call to order: A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday January 12, 2023 at the Marquette Commons. The meeting was called to order by Vice Chairperson R. Stern at 8:02 a.m. with Directors A. Adan, R. Coron, N. Durley-Rust, K. Kovacs, M. Morrison, P. Sala, and M. Weinrick present.

A motion was made to approve the absence of L. Rowland by K. Kovacs and seconded by N. Durley-Rust. Motion passed.

A motion was made to approve the agenda with no additions by A. Adan and seconded by K. Kovacs. Motion passed.

#9 Farms	\$ 39.00	Integris	\$ 75.25
906 Technologies	\$ 65.00	Jesse Wright	\$ 4,137.00
All About Services	\$ 20,890.00	Lowe's	\$ 28.84
American Welding & Gas Inc	\$ 36.64	Loyalties Grant	\$ 3,570.00
Becky's Roadside Refreshment	\$ 5.00	Marquette Embroidery & Lettering	\$ 53.50
Blue Cross Blue Shield	\$ 2,497.32	Marquette Monthly	\$ 225.00
Board of Light & Power	\$ 2,554.70	Marquette Wallpaper & Paint	\$ 5.22
Borealis Baking Company	\$ 16.00	Michigan Muncipal League Liability Pool	\$ 9,292.00
Brown Equipment Company	\$ 130,714.23	Moonlight Meadows	\$ 16.00
C. Pesola LLC	\$ 1,700.00	North Country Disposal	\$ 455.00
Capital One Commercial	\$ 510.62	Northwoods Crafting	\$ 8.00
Card Connect	\$ 51.79	Range Telecommunication	\$ 198.90
Cardmember Service	\$ 7,452.35	Rock River Farm	\$ 4,802.00
Carquest	\$ 507.59	Rocks Open Valley Ranch	\$ 10.00
Charter Communications	\$ 365.60	SEMCO	\$ 383.68
Chesla & Associates PC	\$ 270.00	Smith Construction	\$ 6,142.86
City of Marquette	\$ 1,990.17	Staples	\$ 323.83
Cook Sign Service	\$ 436.22	State of Michigan DTMB	\$ 180.00
Curran & Company	\$ 620.00	T2 Systems Canada Inc.	\$ 1,900.00
Dalco	\$ 113.90	Traffic & Safety Control Sytems Inc	\$ 1,130.00
Elegant Seagulls	\$ 150.00	U.P. Kubota	\$ 462.44
Ever Yielding Acres	\$ 187.00	WLUC	\$ 2,000.00
Fastenal	\$ 1,472.32	Xerox Corporation	\$ 352.16
For Goodness Cakes	\$ 41.00	Yoopers Sisters	\$ 16.00
Full Plate Farm	\$ 165.00	Payroll/Benefits	\$ 42,949.91

Heartland Services	\$ 1,444.18	TOTAL DISBURSEMENTS	\$ 174,746.50
Industrial Marketing	\$ 450.87		

Public Comment: None

Consent Agenda: A motion was made to approve the consent agenda which includes the minutes from 12/8/22, bills for approval from 12/1/22-12/31/22, and the financial reports as of 12/31/22 by K. Kovacs and seconded by M. Weinrick. Motion passed.

Board Appointments: Officers: A motion was made to nominate N. Durley-Rust for Chairperson by R. Stern and seconded by K. Kovacs. No other nominations were submitted and the motion passed. A motion was made to nominate R. Stern for Vice Chairperson by N. Durley-Rust and seconded by M. Weinrick. No other nominations were submitted and the motion passed. A motion was made to nominate M. Morrison for Secretary by R. Stern and seconded by A. Adan. No other nominations were made and the motion passed. A motion was made to nominate M. Weinrick for Treasurer by R. Stern and seconded by K. Kovacs. No other nominations were submitted and the motion passed.

Resolution for Bank Signatures (Roll Call Vote): A motion was made to change the bank signatures to align with the new board members in office by M. Weinrick and seconded by N. Durley-Rust. A roll call vote proceeded and motion carried unanimously.

Committees: The new current list of committee members per committee is as follows: Business Development and Promotions- M. Morrison, N. Durley-Rust, M. Weinrick, A. Adan; Design and Maintenance: M. Morrison, R. Caron, P. Sala, L. Rowland; Executive/Personnel: N. Durley-Rust, R. Stern, K. Kovacs; Farmers Market Oversight: K. Kovacs, M. Weinrick, L. Rowland; Parking: R. Stern, N. Durley-Rust, P. Sala, A. Adan; TIF (Ad Hoc): R. Caron, M. Morrison, P. Sala, A. Adan.

Old Business: Nothing to report.

New Business: Nothing to report.

Committee Reports:

Business Development and Promotion: Currently working on the social district idea and happy to report no big issues discussed on the police departments behalf. Next step will be to meet with current liquor license owners to gauge participation interest and answer questions.

Design and Maintenance Committee: Applications will start soon for the Match on Main grant and the committee will likely tweak the guidelines for the Façade Grant.

Farmers Market Oversight: Currently looking for designers to create a new logo/rebrand for the Farmers Market. Next meeting will be 1/25/23 via Zoom.

Parking: 10 grants were fulfilled for part time parking assistance to downtown businesses. Currently promoting the Passport APP with coupons and the MDDA will likely feature a different coupon each month to increase APP usage. Also 10 more spaces will be opened in the Bluff St. ramp for parking permit holders.

TIF (Ad Hoc): TIF discussions are beginning again and Tara has met with our consultant. MDDA wants to set a work session with the city commission to fulfill questions and request and then have another round of informational sessions at the Commons for stakeholders.

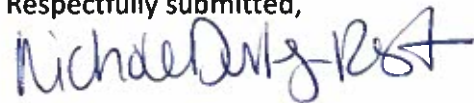
Director's Report: A possible grant through the Superior Watershed partnering with the State of Michigan may allow for the MDDA to receive some fast EV electric vehicle chargers. The Bluff St. ramp currently homes type two chargers which provide charge at a slower rate which is nice if people have more time to spend downtown but a faster charging station would offer more availability and quicker charges. A maintenance update included a near soon delivery of the recently purchased tractor. Both MDDA crew and the city of Marquette's crew have been working on clearing snowbanks. A MIOSHA Safety Inspector came by and was very pleased with all the extra safety training the staff has received. Fiber Internet has recently been installed at the Commons and will be in the MDDA office next month. The budget is mostly on track with expense running a little high due to higher than anticipated costs from the purchase of maintenance vehicles and multiple outlets needing to be repaired when all the holiday lights were hung but that is a long-term fix. The audit is currently happening and more staff training workshops are scheduled for the future. Not only is the Farmers Market looking to redesign but M. Bradford wants to continue to develop the design side of the MDDA with local photographers to capture more downtown images. He is also updating the database for downtown business owners and contact numbers. Welcome to Patricia Sala, our newest board member who has 18 years of banking experience with lots pertaining to small businesses.

Public Comment: Bruce Hiekkla- Extended a thank you to the maintenance staff and commented how polite they were. He also had a mileage question.

Board Member Comment: A. Adan extended a congratulations to the new officers for 2023, he is looking forward to this year, and loves the parking coupons; Also excited to be on the TIF committee. M. Weinrick welcomed P. Sala to the board for this year as did N. Durley-Rust and R. Stern. P. Sala said she thinks the pay stations have worked out well, has found her customers can easily use them, and people can still access the bank during bad weather so thanks to the maintenance staff for that. K. Kovacs mentioned that she had a meeting with SAIL to help senior citizen services and that the library offered a Social Media/Phone help session with them.

Meeting adjourned at 9:02 a.m.

Respectfully submitted,



Nichole Durley-Rust, Chairperson