



**Marquette Downtown Development Authority
Meeting Minutes for January 13, 2022**

Call to order: A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday January 13, 2022 at the Marquette Commons. The meeting was called to order by Chairperson J. Ottaway at 8:01 a.m. with Directors R. Caron, N. Durley-Rust, K. Kovacs, R. Stern, and M. Weinrick present.

A motion was made to excuse Director M. Morrison as absent by R. Stern and seconded by K. Kovacs. Motion carried.

Public Comment: None

There were no additions to the agenda. A motion was made to approve the agenda by R. Caron and seconded R. Stern. Motion carried.

A motion was made to approve the consent agenda which includes the minutes from 12/9/21, bills for approval from 12/1/21-12/31/21, and the financial reports as of 12/31/21 by R. Stern and seconded by K. Kovacs. Motion carried.

All About Services	850.00	Heartland Services	930.18
Amazon Business	105.99	Industrial Marketing	265.55
American Welding & Gas Inc	36.64	IPS Group	2,314.17
AT & T	400.02	IRS	2,588.86
AT&T Mobility	175.00	Lakeshore Depot L3C	6.00
Blue Cross Blue Shield	2,584.58	Mares-Z-Doats Feed Supply	62.94
Board of Light & Power	2,040.28	Marquette Embroidery & Lettering	134.25
C. Pesola LLC	1,700.00	Marquette Monthly	1,020.00
Capital One Commercial	1,481.98	Michigan Muncipal League Liability Pool	8,003.00
Cardmember Service	2,067.99	Midway Rentals	169.98
Carquest	78.82	Mighty Soil Farm	181.00
Charter Communications	346.79	Nagelkirk Landscapes	900.00
Chesla & Associates PC	260.00	North Country Disposal	235.00
City of Marquette	1,728.37	Northland Lawn Sport & Equipment	791.61
College Laundry & Rental	364.00	Office Depot	306.52
Compudyne	198.00	Rock River Farm	3,480.00
County of Marquette	387.10	Seeds and Spores Family Farm	309.00
Curran & Company	520.00	SEMCO	495.46
Dalco	57.88	Smith Construction	6,128.57
Davin's Chocolates	14.00	TK Elevator	842.44
Doozers	30.00	Tonella Farms	38.00

Ever Yielding Acres	506.00	Traffic & Safety Control Systems Inc	200.00
Flores, Ivan	8.95	Ty's Ty-ni Kitchen	35.00
Freshwind Farms	13.00	U.P. Kubota	1,738.90
Full Plate Farm	146.00	WLUC	1,295.00
Getz's Department Store	445.47	Xerox Corporation	359.76
Great North Woods Teas & Herbs	29.00	December Payroll	39,348.60

Board Appointments: Officers: A motion was made by K. Kovacs and seconded by M. Weinrick to appoint J. Ottaway as Chairman of the Board. Motion passed. A motion was made by J. Ottaway and seconded by N. Durley-Rust to appoint R. Stern as Vice Chair. Motion passed. A motion was made by J. Ottaway and seconded by R. Stern to appoint M. Weinrick as Treasurer. Motion passed. A motion was made by R. Stern and seconded by M. Weinrick to appoint N. Durley-Rust as Secretary. Motion passed.

Resolution for Bank Signatories: A motion was made by R. Stern and seconded by K. Kovacs to change the bank signatories to the following: R. Finco, J. Ottaway, M. Weinrick, and N. Durley-Rust. A roll call vote was taken, and the motion passed unanimously.

Committees: The board members chose to participate on the following committees. Business Development and Promotion: N. Durley-Rust, M. Morrison, and M. Weinrick. Design and Maintenance: J. Ottaway, R. Caron, and M. Morrison. Executive/Personnel: J. Ottaway, M. Weinrick, and K. Kovacs. Farmers Market: J. Ottaway, M. Weinrick, and K. Kovacs. Parking: N. Durley-Rust, R. Stern, and J. Ottaway. TIF Ad Hoc: J. Ottaway, R. Caron, and M. Morrison. J. Johnson would also like to be involved in the TIF Ad Hoc committee. J. Ottaway requested an amendment to the By-laws to modify the composition of the Personnel/Executive Committee to include the Chairman, City Manager, and one other board member as appointed by the Chairperson.

Old Business: Ore Dock Brewing Co. Interlocal Agreement and Resolution: A brief overview of the project was explained, and it was expressed that other grants may be available and if achieved then Brownfield funds would be reduced and the MDDA would be able to capture taxes sooner. A motion was made to move forward with a roll call vote and approve the Interlocal Agreement between Brownfield, MDDA, and Ore Dock Brewing Co. by N. Durley-Rust and seconded by R. Stern. Roll call vote passed unanimously.

Local Façade Improvement Grant Program: In 2018, the MDDA board voted to install a local façade grant program with \$30,000 budgeted for the program. The minimum grant request for a project would be \$1,000 and the maximum request would be \$5,000. A motion was made by M. Weinrick and seconded by R. Caron to approve the guidelines and reinstate the program. Motion passed.

Committee Reports: Parking Committee: The next meeting will be in mid-February. It was discovered that most of the pay station units will not be able to be hardwired for power via BLP so solar powered pay stations still have to be used. A new parking manager was hired and is acclimating well.

Ad Hoc TIF Committee: A work session with the City Commission will be held on January 31, 2022 to introduce the Third Street TIF expansion project. Two meetings will be held on February 23, 2022 at the Marquette Commons with Third Street and downtown property owners, business owners, and residents invited to discuss the project and seek stakeholder feedback.

Director's Report: R. Finco reported that MEDC has new potential grants, and she is working on formulating a plan so they are ready when the application process opens. There is a full-time

maintenance position open, and a few candidates have already applied. The 2021 audit is almost finished. R. Finco also said there are two vacancies on the MDDA board.

Public Comment: Sherri Davie from the Marquette Brownfield Redevelopment Authority extended a thank-you to the MDDA board for the support on the upcoming Ore Dock Brewing Co. project.

Board Member Comment: R. Stern commented that the stairwell to Bluff St. is in need of maintenance.

The meeting was adjourned at 8:55 a.m.

Respectfully submitted,



Nichole Durley-Rust, Secretary

