



MARQUETTE DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes for March 11, 2021

Call to Order: A Meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday March 11, 2021 virtually via Zoom. The Meeting was called to order by Chairperson J. Ottaway at 8:00 a.m. with Directors M. Angeli, R. Caron, N. Durley-Rust, J. Johnson, E. Kucharczyk, M. Morrison, T. Retaskie, and M. Weinrick in attendance.

There were no additions to the agenda. A motion was made to approve the agenda by M. Angeli and seconded by M. Morrison. Motion carried.

Public Comment: None

Consent Agenda: It was moved by M. Angeli and seconded by E. Kucharczyk to approve the Consent Agenda which includes the minutes from the February, bills for approval for the period of 2/4 /2021- 3/3/2021 and financial reports as of 2/28/2021.

906 Heating and Cooling	1,731.39	Dalco	356.60
906 Technologies	54.00	Dust For You	180.00
American Welding & Gas Inc	34.76	Heartland Services	130.94
AT & T	355.51	IPS Group	2,324.71
AT&T Mobility	303.69	IPS Group	3,688.10
Blue Cross Blue Shield	827.46	Johnson Telecommunications	136.25
Board of Light & Power	3,355.87	Marketwurks	1,000.00
C. Pesola LLC	1,700.00	Marquette Trans & Auto Repair	194.40
Capital One Commercial	414.62	North Country Disposal	132.00
Cardmember Service	417.18	Norway Springs Inc.	8.95
Carquest	74.84	Office Depot	123.15
Charter Communications	336.71	Pitney Bowes	153.39
Chesla & Associates PC	560.00	Thyssenkrupp Elevator Corporation	815.68
City of Marquette	1,099.99	Traffic & Safety Control Systems Inc	9,500.00
Clover Network Inc	5.25	U.P. Kubota	1,631.49
College Laundry & Rental	163.55	WLUC	485.00
Compudyne	262.50	Xerox Corporation	189.03
Curran & Company	520.00	February Payroll	30,501.89

New Business:

MAT1 2021 Special Event Permit Request: MAT1 is requesting continuation for their drive-in movie series on the upper level of the parking garage. There are six dates between May and December. The comprehensive permit request has been completed and there is a \$50 fee for each date. R. Finco felt confident in approving the request. Directors agreed that PG-13 movies are allowed with a start time of 9:00 p.m. A motion was made by E. Kucharczyk to approve the MAT1 permit with support by M. Morrison. Motion carried.

Pride Fest Flag Request: Pride Fest is requesting the DDA put up flags provided by them for their event on June 26, 2021. They plan on doing a procession throughout the city including downtown since they cancelled their

larger scaled event due to Covid. There is a \$250 fee required to set up flags. Current guidelines for the policy state the event must take place downtown and the host group must have a physical address downtown. This particular group's address is a P.O. Box. There was much discussion on whether this meets the current qualifications. Discussion also included whether the event meets qualifications because only part of it is happening downtown, whether this approval would set precedence for future groups with P.O. Box addresses, and that the current flag policy should be looked at by the Promotions and Business Development Committee and written more thoroughly. A motion to deny the request as written with the understanding that a new application could be submitted after the flag policy was amended, essentially "tabling the issue," for now was made by M. Angeli. E. Kucharczyk seconded the motion and it did not pass.

DDA Board Meetings-Locations: The board considered meeting in person again but the City Commission has requested that all meetings stay virtual until further notice.

Committee Reports: Executive Committee Recap- Search for new Head of Maintenance Department is ongoing with 5 interviews this week set up and discussion of the possibility for an Assistant Director took place. Farmers Market Committee Recap- The Farmers Market will go to online sales only if necessary, a Wednesday market is potentially happening if the minimum of 15 vendors sign up, vendor fees were increased to \$20 for this year for Saturday markets and \$15 for Wednesday markets, the current relationship between the DDA and vendors is healthy and sustainable, the overall loss for the fiscal year was \$51,000 and for market year was \$28,000 (although loss would have been normal if not due to Covid,) and there is a USDA grant that is possibly available. Parking Committee Recap- Tom from Traffic and Safety gave a lengthy presentation on the possible new meters and pay stations the DDA is considering purchasing and R. Finco is working on a return-on-investment analysis to compare the two companies' products. R. Finco asked for a motion to approve the purchase of the four pay stations for Washington St. to be installed during the reconstruction project this early summer. N. Durley-Rust made that motion with support from M. Angeli and the motion passed.

Directors Report: R. Finco welcomed newest Director M. Weinrick. She also reported that she is working with the City's bonding consultants to possibly refinance the DDA's current bond in order to take advantage of the lower interest rates. The City's latest amendments to the Land Development Code allows outdoor food and beverage service as a principal use within the Central Business District. Finco is currently working with a Third St. owner on acquiring a liquor license, Jen Tucker of MEDC on potential grant projects, and the auditor closing out the 2020 fiscal year. The Downtown Façade Improvement Grant program through the MEDC's Façade Restoration Initiative is coming to an end after 3 years of work, with the last project from Quinnell Law Firm starting next week. R. Finco will be a panelist at the Michigan Downtown Association's spring workshop.

Public Comment: None

Board Member Comment: All members welcomed M. Weinrick to the MDDA board and are excited to move forward in their respective committees for the 2021 year. N. Durley-Rust thanked the DDA maintenance staff for cleaning Jackson Cut Alley. R. Caron is excited for more normalcy and higher capacity in restaurants. E. Kucharczyk is excited for spring. J. Johnson is done at the end of 2021 and would like to see TIF expanded to Third St. before then. M. Weinrick felt his first meeting was very educational and would like to join the Promotions and Business Development Committee. R. Caron also decided to join the Parking Committee.

With no further business the meeting was adjourned at 9:34 a.m.

Respectfully submitted,

Nichole Durley-Rust, Secretary

