



**Marquette Downtown Development Authority
Meeting Minutes for April 13, 2023**

Call to Order

A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday April 13, 2023, at the Marquette Commons. The meeting was called to order by the Board President, Nicole Durley-Rust at 8:00 a.m. with Directors R. Stern, A. Adan, K. Kovacs, P. Sala, R. Coron and M. Weinrick present.

M. Morrison and L. Rowland were absent. R. Stern made the motion to excuse the absence. M. Weinrick seconded; motion passed.

Others in attendance were Sean Hobbins-Marquette Assistant City Manager, Tara Laase-McKinney-DDA Executive Director, and Mike Bradford, Business Outreach and Promotions Director.

M. Weinrick made a motion to approve the agenda as written. P. Sala seconded; motion passed.

Public Comment

No public comment.

Consent Agenda

K. Kovacs made a motion to approve the consent agenda with the minutes from 3/9/23, bills for approval 3/1/23 – 3/31/23, financial reports as of 3/31/23, and audited financials for fiscal year 2022. R. Stern seconded; motion passed.

AIS Construction Equipment	\$1,026.96	L. Naylor Design	\$1,180.00
American Welding & Gas Inc	\$35.25	Lowe's	\$65.34
Aramark	\$237.96	Marquette Monthly	\$185.00
Baraga Telephone Company	\$8.00	McKinney, Chad	\$250.00
Blue Cross Blue Shield	\$1,902.60	Midway Rentals	\$39.96
Board of Light & Power	\$3,427.14	Mining Journal	\$190.50
Brian Shier	\$13.97	North Country Disposal	\$455.00
C. Pesola LLC	\$1,700.00	Peninsula Fiber Network LLC	\$389.16
Capital One Commercial	\$78.26	Prime Specialty Contracting, LLC	\$442.58
Cardmember Service	\$1,575.19	SEMCO	\$685.52
Carquest	\$74.08	Smith Construction	\$6,142.86
Charter Communications	\$102.76	Staples	\$55.15
Chesla & Associates PC	\$280.00	T2 Systems Canada Inc.	\$1,900.00
City of Marquette	\$2,718.96	TK Elevator	\$1,080.13

		Traffic & Safety Control Systems	
Cook Sign Service	\$239.66	Inc	\$950.00
Curran & Company	\$620.00	U.P. Kubota	\$251.97
Dalco	\$107.04	UPHS Occupational Medicine	\$120.00
Heartland Services	\$1,299.40	Xerox Corporation	\$827.66
Integris	\$75.25	Payroll Expenses	\$58,310.71
Janzen House	\$200.00	Total Disbursements	\$15,722.48

Old Business

DDA By-Law Amendment (Reading 2 of 2): T. Laase-McKinney stated the proposed amendments to the MDDA by-laws (reading 2 of 2) as outlined in agenda. R. Stern made a motion to approve the amendments to the DDA By-Laws. A. Adan seconded; the motion passed with directors R. Stern, A. Adan, K. Kovacs, P. Sala, R. Coron and M. Weinrick voting in favor, and none voting against.

New Business

Ore Dock pay station relocation agreement: K. Kovacs made the motion to approve the relocation agreement between the DDA and Ore Dock Brewing Co. to allow the Ore Dock's licensed contractors to move the pay station on the west side of 200 block of S. Front Street to the upper level of the Commons lot. P. Sala seconded; the motion passed.

EV Charging Station Contract with New Location: R. Stern made the motion to approve the amended agreement to allow two charging stations at the Lakeshore Parking Lot and one charging station at the Marquette Commons lot. M. Weinrick seconded; the motion passed unanimously.

Marquette Commons ATM lease renewal: M. Weinrick made the motion to approve the 2023-2024 lease and allow future ATM leases with Boricua Processing to be signed by the DDA Executive Director without board approval, so long as no significant changes are made. K. Kovacs seconded; the motion passed.

Public Arts Commission request for commitment of funds for winter public art R. Stern made the motion to commit \$5,000 towards securing the installation of the interactive public art from CREOS for December 2024. A. Adan seconded; the motion passed.

Façade Improvement Grant- Beth Millner Jewelry: M Weinrick made the motion to approve Beth Millner Jewelry Façade Improvement Application in the amount of \$1,667 and to have the committee review the grant guidelines to clarify our position on murals. K. Kovacs seconded; the motion passed. N. Durley-Rust dissented.

Committee Reports

Design & Maintenance: T. Laase-McKinney provided an update. Velodrome Coffee Co. received the Match on Main grant that was submitted last month.

TIF: T. Laase-McKinney M. Bradford have collected more than 30 signatures from Third St. businesses and building owners. Tara and Rob Bacigalupi will be meeting with Karen Kovacs and Sean Hobbins on May 1 to start the TIF discussions with the City Commissioners.

Business Outreach and Promotions: M. Bradford gave an update on the Wednesday Evening Market, connecting with businesses, developing key metrics for evaluating impacts on businesses, as well as adding a safety and logistics plan. There are 20 full-time Wednesday Farmers Market vendors committed at this time. M. Bradford will also be discussing bathroom usage with Masonic Square Mall.

Director's Report: T. Laase- McKinney gave an update on social district signage as well as an update on the farmers market.

Public Comment: Nothing to report.

Board Member Comment:

N. Durley-Rust - Mentioned the second set of lights on the south side of Front St. are not working. She asked for an update on the Vault project. She mentioned that last month's meeting was contentious and that voting present could be an option. K. Kovacs mentioned that there could be some question about that voting option, and that she would look for clarification

R. Stern- Had to leave meeting early.

A. Adan- Commented that Angry Bear and Baby Bear is happening, though he won't be able to attend. He's happy to see more things happening on Third St. He chatted with Ivan and would like to talk more about maintenance at board meetings and would like an update. He would like to review the DDA list of priorities and receive updates on these.

K. Kovacs- Updates on zoning. Dave Stensaas gave information last month about some updates. Karen mentioned that there will be the question of allowing hostels in downtown, which will go in front of the City Commission soon. Also, the City of Marquette will be reviewing the updated meetings guidelines and helping committees and boards review these.

P. Sala- Reviewed the open meetings act herself and reminded board members that they are subject to this. Additionally, she reminded the board members about potential conflicts of interest.

R. Coron- No comment

M. Weinrick- No comment

The meeting was adjourned at 9:28 a.m.

Respectfully submitted,



Tara Laase-McKinney, DDA Executive Director