



**Marquette Downtown Development Authority
Meeting Minutes for May 12, 2022**

Call to order: A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday May 12, 2022 at the Marquette Commons. The meeting was called to order by Chairperson J. Ottaway at 8:01 a.m. with Directors A. Adan, N. Durley-Rust, K. Kovacs, M. Morrison, L. Rowland, R. Stern, and M. Weinrick present.

A motion to excuse the absence of R. Coron was made by R. Stern and seconded by M. Weinrick. Motion passed.

Public Comment: None.

There were no additions to the agenda.

A motion was made to approve the consent agenda which includes the minutes from 4/14/2022, bills for approval from 4/1/22-4/30/22, and the financial reports as of 4/30/22 by R. stern and seconded by L. Rowland. Motion carried.

906 Technologies	65.00	Marquette Monthly	225.00
American Welding & Gas Inc	37.33	Michigan Downtown Association	475.00
AT & T	444.41	Midway Rentals	1,772.20
AT&T Mobility	56.18	Mining Journal	1,536.50
Authorize.net	35.00	My North Media	1,145.00
Blue Cross Blue Shield	1,555.84	North Country Disposal	255.00
Board of Light & Power	2,604.17	Northern Michigan University Dance Team	250.00
C. Pesola LLC	1,700.00	Office Depot	164.48
Cardmember Service	2,673.95	OK Rental /OK Industrial	81.58
Carquest	73.09	Otis Elevator	955.17
Charter Communications	355.62	Pitney Bowes	143.91
Chesla & Associates PC	945.00	Quality Car Care Center	23.62
City of Marquette	3,083.13	SEMCO	816.15
College Laundry & Rental	242.75	Silas' Auto Repair	1,306.69
Cook Sign Service	6,736.69	Smith Construction	6,128.57
Curran & Company	520.00	T2 Systems Canada Inc.	250.00
Incredible Bank	11,086.25	U.P. Kubota	341.90
Integris	123.00	Xerox Corporation	222.72
IPS Group	2,185.77	April Payroll	30,562.91

Old Business: Update on pay stations: Pay stations will be arriving shortly as the concrete has been poured and new signage is finished. There has been no feedback about price increases thus far but a few questions about pay stations vs. meters.

New Business:

ATM Lease: MDDA has decided to lease an ATM inside the Commons mostly for use during the farmers market since most farmers still don't accept credit cards. A motion was made to approve this lease by R. Stern and seconded by K. Kovacs. Motion passed.

Façade Improvement Grants: There is \$25,000 grant money left. Three applications were submitted by Superior Aesthetics, Evergreen Market, and Donckers. A motion was made by L. Rowland and seconded by A. Adan to approve all three applications. Motion passed.

Committee Reports:

Parking Committee: The second discussion with WGI parking consultants took place and the new numbers presented seemed more appropriate. The MDDA is still trying to acquire information on operating costs of the potential parking garage.

Executive/Personnel Committee: An update on the hiring process for a new Executive Director was given. Many applications have been received but no one has met the qualifications yet.

Director's Report: Social Districts: The MDDA is currently looking into creating social districts within the downtown where open containers would be allowed outside. A few cities in Michigan have implanted these districts so more information and experience is available for reference. The MDDA would need to provide designated cups or stickers for cups on what would be allowed outside and businesses could choose to participate if they wanted. There was much discussion about this with concerns from some directors about people abusing the social districts and also concern from the police department about the safeness. As of now, the idea will continue to be explored. There was also a conversation about possibly shutting down portions of Third St. during Music on Third. Positions available: Currently the MDDA is looking to hire an Executive Director, part time Office Assistant, part time Custodial/Maintenance positions, and a few seasonal positions. Farmers Market: An event called the Shared Ground Social will take place on May 26th at Barrel and Beam. Also the Farmers Market is exploring avenues to form their own LLC or become a non-profit. A vote was needed to make J. Lanciani and T. Laase-McKinney both Interim Directors with the ability to approve bills for up to \$2,500. A motion was made by R. Stein and seconded by M. Weinrick to support that vote. Motion passed.

Public Comment: None.

Board Member Comment: M. Weinrick expressed interest in exploring the social districts. A. Adan questioned the possibility of closing Third St. because it might be an emergency route. K. Kovacs reminded board members to be mindful and supportive as a new executive director comes in. J.

Ottaway also expressed the same thoughts. J. Ottaway also informed the board of some recent vandalism in the Commons and the MDDA will be purchasing camera equipment to install as well as a new fire suppression system for the Commons.

The meeting was adjourned at 9:19 a.m.

Respectfully submitted,

Nichole Durley-Rust, Secretary