



**Marquette Downtown Development Authority
Meeting Minutes for June 13, 2023**

Call to Order

A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday June 13, 2024. The meeting was called to order by N. Durley-Rust at 8:04 a.m. with Directors M. Morrison, R. Caron, L. Rowland, R. Stern, P. Sala., A. Clark present.

Absent: M. Weinrick and K. Kovacs.

L. Rowland made a motion to approve M. Weinrick and K. Kovacs absence. P. Sala seconded; motion passed.

Others in attendance were Sean Hobbins-Marquette Assistant City Manager, Tara Laase-McKinney-DDA Executive Director, Michael Bradford-DDA Business Outreach & Promotions Director, Brian Shier DDA Farmers Market Manager.

R. Stern made a motion to approve the agenda. P. Sala seconded; motion passed.

Public Comment

Darlene Alan invited everyone to the District 9 Candidate forum Friday June 28th at the Marquette Township Hall.

Consent Agenda

R. Stern made a motion to approve the consent agenda with the minutes from 5/9/2024, bills for approval 5/1/2024 – 5/31/2024, and financial reports as of 5/31/2024. A. Clark seconded; motion passed.

May Bills:

906 Pet Treats LLC		Loaf Love Upper Peninsula Bread Co	
	5.00		19.00
A Place To Land	200.00	Mares-Z-Doats Feed Supply	320.50
AIS Construction Equipment	3,200.00	Marquette Monthly	795.00
American Welding & Gas Inc	38.80	Marquette Wallpaper & Paint	15.67
Baraga Telephone Company	3.89	Midway Rentals	1,144.97
Blue Cross Blue Shield	148.10	Nathan Kartheiser	170.10
Board of Light & Power	2,340.20	New Dalton Farm	50.00
Botanica Quetzalli	18.00	North Country Disposal	455.00
Buried Stone Farms	19.00	Northarrow	1,016.55
C. Pesola LLC	1,850.00	Northland Lawn Sport & Equipment	139.98
Capital One Commercial	173.92	OK Rental	376.68

Card Connect	21.72	Pileated Farms	33.00
Cardmember Service	10,715.21	Pomp's Tire Service	299.58
Carquest	217.90	Ram Construction Services	29,470.00
Case Country Farm	56.00	Range Telecommunication	237.50
Charter Communications	79.98	Seeds and Spores Family Farm	355.00
Chesla & Associates PC	290.00	Sekely, Jeanne Ms.	325.00
City of Marquette	4,871.62	SEMCO	628.22
Cook Sign Service	75.00	Shady Grove Farm	23.00
Curran & Company	662.49	Stericycle	75.26
Dalco	345.58	Superior Culture	23.00
Doozers	30.00	Superior Paving, Inc.	20,600.00
Enright Excavating	7,857.13	T2 Systems Canada Inc.	1,900.00
Farmer Lake Hydroponic	5.00	Tonella Farms	63.00
Freshwind Farms	27.00	Traffic & Safety Control Systems Inc	950.00
Full Plate Farm	46.00	Ty's Ty-ni Kitchen	12.00
Gladstone Berry Farm	85.00	U.P. Kubota	570.88
Gotcha Covered	5,800.00	UP Gourmet	120.00
Grace Harlow	100.00	UP North Roast	6.00
Guindon Farms	10.00	Vestis	396.87
Heartland Services	1,080.44	VSP Insurance Co.	82.72
Independent Landscape Solutions	2,140.00	Western Michigan Health Insurance	4,604.58
Jesse Wright	710.00	Xerox Corporation	203.71
Lammi Fire Protection	434.97	Yooper Country Farms	33.00
Liam Gray	145.52	Payroll & Benefits	48,353.45
Little Parsley Farm	126.00	TOTAL	157,798.69

New Business

Event Support- Baraga Block Party

P. Sala made a motion to approve the request from UPCM with the addition that they speak to neighbors, L. Rowland seconded. Motion passed.

Structural Engineering Services for N. Third St. Coal Bunkers

R. Stern made a motion to approve the proposal from North Country Engineering for structural engineering services to address the evaluation and development of construction specifications and details for the former coal bunkers under the Third St. public sidewalk, in the amount of \$10,375 with the request for providing a cost estimate for the project from North Country Engineering. P. Sala seconded; motion passed.

Schedule Budget Meeting

DDA budget meeting scheduled for July 24th at 7:30 am at the Marquette Commons.

Committee Reports

Business Development and Promotions Committee

M. Bradford provided an update about Blueberry Fest and Music on Third street closure from Arch St. to Ohio St. and Park St. to College Ave. Rosewood Walkway installation will be installed next week.

Director's Report:

B. Shier provide an update about the Saturday Farmer's Market and Wednesday Evening Market. Vendors are doing well and consistently selling out of products.

T. Laase-McKinney provided an update about parking meters, sidewalk maintenance, and Bluff St. ramp repairs.

Public Comment:

Sloan Dorr, owner of Dead River Coffee at 119 W. Baraga Ave., provided comment asking for paid public parking on Third St. Charlie Klecha, of 151 W Baraga Ave., and is employed at Everyday Wines at 129 W. Baraga Ave., requested clarification of DDA and TIF district boundaries.

Board Member Comment:

Alison and Lauren complimented Brian on the success of the Farmer's Market. Lauren opened a new business on Third St. called Spicy Girl Pizza. Patricia attended the City Board Orientation and commented on learning regarding the Open Meetings Act. Meagen stated Eagle Mine public tours will begin in July and will not be able to attend DDA board meetings July-Sept. Nicole and Rob noted an increase in business due to summer tourism.

The meeting was adjourned at 9:19 a.m.

Respectfully submitted,

Meagen Morrison

Meagen Morrison, Secretary

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Final Audit Report

2024-07-15

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