



**Marquette Downtown Development Authority
Meeting Minutes for July 11, 2024**

Call to Order

A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday July 11, 2024, at the Marquette Commons. The meeting was called to order by Board President N. Durley-Rust at 8:06 a.m. with Directors L. Rowland, A. Clark, K. Kovacs, P. Sala, and R. Caron, present.

Absent: M. Weinrick, R. Stern

L. Rowland made a motion to approve the absence of M. Weinrick who notified the DDA of a conflict. A. Clark seconded; motion passed.

Others in attendance were Sean Hobbins-Marquette Assistant City Manager, Jodi Lanciani-DDA Operations Director, Michael Bradford-DDA Business Outreach & Promotions Director and Brian Shier-Farmers Market Manager.

Agenda: L. Rowland made a motion to approve the agenda. P. Sala seconded; motion passed.

Public Comment – Jim Johnson, the owner of Casa Calabria, provided written comment expressing his displeasure with the street closure for Music on Third.

Consent Agenda: P. Sala made a motion to approve the consent agenda with the minutes from 6/13/2024, bills for approval dated 6/1/2024 through 6/30/2024, and financial reports as of 6/30/2024. A. Clark seconded; motion passed.

June Bills:

#9 Farms	\$ 125.00	Lammi Fire Protection	\$ 125.00
A Place To Land	\$ 100.00	Lindsey Losinski	\$ 300.00
American Welding & Gas Inc	\$ 39.52	Little Parsley Farm	\$ 272.00
Asphalt and Gravel	\$ 175.00	Lowe's	\$ 499.24
Bakery Barn Yooper Yummies	\$ 13.00	Mares-Z-Doats Feed Supply	\$ 668.60
Baraga Telephone Company	\$ 0.10	Marquette Maple Company	\$ 30.00
Blue Cross Blue Shield	\$ 148.10	Marquette Monthly	\$ 795.00
Board of Light & Power	\$ 2,182.17	Marquette Wallpaper & Paint	\$ 38.03
Botanica Quetzalli	\$ 14.00	Mary Anne Welch	\$ 1,500.00

Brown Equipment Company	\$ 16,824.07	Mining Journal	\$ 170.00
Buried Stone Farms	\$ 34.00	Misery Bay Coffee	\$ 18.00
C. Pesola LLC	\$ 1,850.00	Nagelkirk Landscapes	\$ 1,412.50
Capital One Commercial	\$ 259.76	New Dalton Farm	\$ 580.00
Card Connect	\$ 117.26	North Country Disposal	\$ 455.00
Cardmember Service	\$ 9,281.64	Northland Lawn Sport & Equipment	\$ 2,568.05
Carquest	\$ 21.47	Northwoods Publishing, LLC	\$ 315.00
Case Country Farm	\$ 248.00	Otis Elevator	\$ 1,015.38
Charter Communications	\$ 79.98	Peace Pie Co.	\$ 6.00
Chesla & Associates PC	\$ 290.00	Pileated Farms	\$ 24.00
City of Marquette	\$ 2,264.56	Range Telecommunication	\$ 125.00
Community Foundation	\$ 1,200.00	Rational Wellness & Training	\$ 12.00
Cook Sign Service	\$ 122.50	Seeds and Spores Family Farm	\$ 1,548.00
Curran & Company	\$ 662.49	Shady Grove Farm	\$ 68.00
Dalco	\$ 268.64	Signs Now	\$ 2,577.09
Dancing Crane Farm LLC	\$ 69.00	Staples	\$ 49.92
Doozers	\$ 70.00	Stericycle	\$ 75.26
Ever Yielding Acres	\$ 515.00	Superior Collision	\$ 3,750.00
Farmer Lake Hydroponic	\$ 15.00	Superior Culture	\$ 28.00
Fastenal	\$ 119.44	Swampy Acres LLC	\$ 184.00
Freshwind Farms	\$ 82.00	T2 Systems Canada Inc.	\$ 1,900.00
Full Plate Farm	\$ 300.00	Tara Laase McKinney	\$ 290.75
Generations Jazz	\$ 200.00	Tonella Farms	\$ 324.00
Getz's Department Store	\$ 164.00	Traffic & Safety Control Systems Inc	\$ 950.00
Gladstone Berry Farm	\$ 200.00	Traunik Farm	\$ 142.00
Going Small Farm LLC	\$ 8.00	UP Gourmet	\$ 548.00
Graham, Troy	\$ 75.00	UP North Roast	\$ 32.00
Guindon Farms	\$ 26.00	Vestis	\$ 329.54
Harland Clarke	\$ 367.82	VSP Insurance Co.	\$ 82.72
Heartland Services	\$ 1,418.06	Wellspring Farm	\$ 178.00
Independent Landscape	\$ 275.00	Western Michigan Health Ins.	\$ 4,604.58
Integris	\$ 80.80	Xerox Corporation	\$ 242.83
Jesse Wright	\$ 1,397.00	Yooper Country Farms	\$ 290.00
Lake Superior Press	\$ 100.00	Yooper Sisters	\$ 31.00
Lakeshore Depot L3C	\$ 31.00	Payroll & Benefits	\$ 49,824.23
Total			\$ 120,813.10

New Business

Washington St. Hallway Door: P. Sala made motion to approve the Washington St. Hallway door quote with frame and 1-inch tempered glass. A. Clark seconded; motion passed.

Bluff Ramp Annual Maintenance Plan: L. Rowland made motion to approve the annual maintenance plan for the Bluff ramp. P. Sala seconded; motion passed.

Winter Light Display Grant: P. Sala made a motion to approve the winter light display grant. K. Kovacs seconded; motion passed

Music on 3rd Street Closure: K. Kovacs made a Motion to support street closure for the next three Music on Third events. A. Clark seconded; motion passed.

Committee Reports

Parking Committee – The committee discussed holding off on a parking study as there are a lot of changes potentially happening with parking lots/structures. They discussed doing data collection and surveys, particularly to gauge the needs of Third St. They also looked at the preliminary parking budget.

Business Development and Promotion Committee: The committee discussed the Music on Third street closure and recommended continuing it for this summer.

Executive Director's Report – TIF update – City engineering is working on creating a new property legal description of the Third St. TIF district. Once that is complete, we can correct the property description in TIF Plan 4. The TIF year is based on December 31, 2023 and should be referred to as TIF23 to be consistent (even though it was passed in 2024). Tara reached out to a TIF Lawyer and will connect with him to discuss revenue sharing.

Meagan resigned from DDA Board due to work conflicts with meeting times. Charlie Klecha expressed interest in being on the board and put in an application, which could be approved at next city commission meeting. Charlie has a business interest on Baraga and is a resident of downtown as well. At our next board meeting, we will need to elect a new secretary and redo signature cards with the bank.

We are hiring a new maintenance coordinator as Ivan will be going back to school.

Café Bodega received a Match on Main Grant.

Business Development and Promotions Director's Report – Blueberry Fest preparation is going well. Mike will send a volunteer sign-up for board members. There is an increase in vendors, with more downtown businesses involved. Musicians are booked.

Classic Cars on Third is being transitioned gradually to the Women's Center doing more of the work and the DDA having a supportive role.

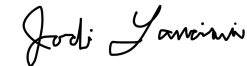
Farmers Market Manager's Report - The Farmers Market is going great, but there was a storm during the July 3rd Wednesday Market with damage to many vendor tents and inventory. Vendor fees for those with losses are being refunded.

Public Comment: Chris Durley requested a map of parking zones on the DDA website. He asked about open DDA Board seats.

Board Member Comment: R. Caron said it's a great summer. He has seen lots of people in town for July 4. He went to the Wednesday Farmers Market and was pleased with it. A. Clark commented on the parade and on businesses who promoted social district drinks. L. Rowland commented on what a great summer it has been. She complimented Mike on working well with businesses. N. Durley-Rust said it's been a good, busy summer, and she is looking forward to Blueberry Fest. She appreciated the DDAs help in handling a recent difficult situation. K. Kovacs talked about TIF revenue sharing discussions and she is optimistic about this moving forward.

The meeting was adjourned at 9:11 a.m.

Respectfully submitted,



Jodi Lanciani