



City of Marquette
Brownfield Redevelopment Authority
Approved Minutes of the Meeting of January 17, 2024

Members of the City of Marquette Brownfield Redevelopment Authority met on Wednesday, January 17, 2024 at 8:00 a.m.

1. Call to Order – Chair--The meeting was called to order by Vice-Chair Robert Kulisheck at 8:00 a.m. Present were Vice-Chair, Robert Kulisheck; Secretary, Matt Tuccini; and Directors, Jim Rankin, Doug Davis, and City Treasurer, Terra Bahrman. Director Callie New was absent(excused). MBRA Executive Director, Sheri Davie was in attendance along with Sean Hobbins MBRA City Liaison and MBRA Consultant Mac McClellan participated by phone. Guest was David Allen representing the League of Women Voters' Organization.
- 2.. Election of Officers -MOTION by Secretary Tuccini, second by Director Davis to nominate Callie New as the Board Chair. Motion carried unanimously.
MOTION by Secretary Tuccini, second by Director Davis to nominate Robert Kulisheck as Vice-Chair. Motion carried unanimously.
MOTION by Vice-Chair Kulisheck, second by Director Davis to nominate Matt Tuccini as Secretary. Motion carried.
3. Approval of Agenda -MOTION by Secretary Tuccini, support by Director Davis to approve the agenda as presented. Motion carried.
4. Consent Agenda
 - a. Approval of Meeting Minutes -MOTION by Director Davis, second by Secretary Tuccini to approve the Minutes of the December 20, 2023 Meeting. Motion carried.
 - b. Treasurer's Report Financial Report - Terra Bahrman, MBRA Treasurer provided a review of the Financial Report through the end of December 31, 2023.
5. Public Comments – None.
6. Announcements by the Chair – None.
7. Report from the Executive Director – Sheri Davie noted the activities in which she had been engaged and indicated that she would be participating in an MEDC-MSHDA update via zoom in the following week.
8. Project Updates –Mac provided an oral update on the projects and noted that the RFP for the Cliffs-Dow project should be released in the next couple of week.
9. 9a. Unfinished Business - None.

10. New Business

a. MBRA Audit Letter – As part of the audit process, the auditors request that the letter be shared with the Authority and confirm the Authority's understanding of the information included in the letter and that the Chair sign the letter. MOTION by Secretary Tuccini, second by Director Davis to authorize the Chair to sign the Preliminary Communication with the Board provided by Anderson, Tackman & Company, PLC. Motion carried.

b. Invoice Approvals

i. iii. Mac Consulting Services – MOTION by Secretary Tuccini, second by Director Davis to approve payment in the amount of \$1,110.00 to Mac Consulting Services for consulting work provided during the months of November and December, 2023. Motion carried.

11. Public Comments - None

12. Comments from Brownfield Directors - None.

Meeting adjourned at 8:15 a.m.

Respectfully submitted.

Matt Tuccini, Secretary

A handwritten signature in black ink, appearing to read "Matt Tuccini", with a long horizontal flourish extending to the right.