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Brownfield Redevelopment Authority
Approved Minutes of the Meeting of July 26, 2023

Members of the City of Marquette Brownfield Redevelopment Authority met on Wednesday, July 26, 2023, at 8:55 a.m.

1. Call to Order – Chair—The meeting was called to order by Chair Jerry Irby at 8:55 a.m.
Present were Chair, Jerry Irby; Vice-Chair, Robert Kulisheck; Secretary, Matt Tuccini, and City Treasurer Terra Bahrman. Absent (excused) was Director, Callie New. MBRA Executive Director, Sheri Davie was in attendance along with Sean Hobbins MBRA City Liaison and MBRA Consultant Mac McClellan. Guests were Abbie Hanson, EGLE representative and David Nyberg from the NMU Foundation.
- 2.. Agenda Approval: -MOTION by Robert Kulisheck, second by Secretary Tuccini to approve the agenda as presented. Motion carried unanimously.
3. Consent Agenda
 - a. Approval of the Meeting Minutes – May 18, 2023. MOTION by Secretary Tuccini, second by Vice-Chair Kulisheck to approve the Minutes of the minutes of the May 18, 2023 meeting. Motion carried unanimously.
4. Treasurers Report
 - a.& b. Financial Reports— MBRA Treasurer Terra Bahrman provided a review of the financial report ending May 31 and the June financial report ending on June 30, 2023. She noted that she is still working through the final stages for expenses for the Pier project. The reports were accepted and placed on file.
 - c. FY 2023 Budget Adjustments -Motion by Secretary Tuccini, second by Vice-Chair Kulisheck to approve the budget amendments as noted by Treasurer Bahrman and attached in the Minutes. Motion carried.
 - d. Treasurer Bahrman reviewed the FY 2024 budget summary for Administration, Brownfield projects and the Local Brownfield Revolving Fund. MOTION by Secretary Tuccini, second by Vice-Chair Kulisheck to approve the Fiscal Year 2024 Brownfield Authority and recommend approval by the City Commission. Motion carried.
5. Public Comments – Abbie Hanson, EGLE representative introduced herself to the board and noted that she hoped to attend future meetings of the MBRA as a partner in many of the on-going MBRA projects.
6. Announcements by the Chair – The Chair noted the opportunity to attend the ribbon-cutting of the Pier and the great job the City did to introduce this asset to the public. He noted that it has been a great project for the Authority to have been involved with.

7. Report from the Executive Director -- Sheri Davie shared information on the communications and activities in which she had been engaged on behalf of the MBRA over the past month at local and state levels regarding current projects. She noted the recent annual presentation to the City Commission as an update on the MBRA.

8. Project Updates

Dave Nyberg of the Northern Michigan University Foundation noted that the contractor has been selected and they anticipate hosting a public information session to be scheduled in the near future. The project is a few months behind due to some unanticipated administrative issues but anticipate activities beginning in mid-August.

Discussion took place on the additional Founders Landing property and the interest in the Fairfield developers to utilize it. Mac noted that the site would be removed from the original Founders Landing project so the City can determine its future. An amendment will be brought forward to a future MBRA meeting to approval the removal of the site from the original Founders Landing plan.

Mac shared the details of the EPA grant being provided to the City for the Cliffs Dow property clean-up.

Habitat for Humanity – Sean shared that the City is waiting for environmental reports.

9. Unfinished Business -None

10. New Business

a. LBRF Policy Revision – The decision was made to move the discussion on this to the next meeting of MBRA to allow for full board member involvement.

b. Mac provided an overview of the recent passage of Senate Bill 129 regarding the new opportunities for housing Brownfield TIF.

c. Invoice Approval – MOTION by Robert Kulisheck, second by Matt Tuccini to approve payment of \$4,770 to Mac Consulting Services for consulting work from March to August, 2023 on the various MBRA projects. Motion carried.

11. Public Comments - None

12. Comments from Brownfield Directors - None.

Meeting adjourned at 9:45 a.m.

Respectfully submitted.

Matt Tuccini, Secretary

A handwritten signature in dark ink, appearing to read 'Matt Tuccini', is written over a horizontal line.