

**OFFICIAL PROCEEDINGS
MARQUETTE CITY PLANNING COMMISSION
January 7, 2025**

A regular meeting of the Marquette City Planning Commission was duly called and held at 6:00p.m. on Tuesday, January 7, 2025, in the Commission Chambers at City Hall. A video of this meeting is available on the City's website.

ROLL CALL

Planning Commission (PC) members present: W. Premeau, M. Rayner, K. Hunter, Chair S. Mittlefehldt, Vice Chair K. Clegg, D. Fetter, S. Lawry, J. Fitkin.

PC Members absent: none

Staff present: City Planner and Zoning Administrator Dave Stensaas, Zoning Official Andrea Landers

AGENDA

It was moved by S. Lawry, seconded by M. Rayner, and carried 9-0 to approve the agenda with the addition of a chart of all Site Plans reviewed in 2024, to item 7.A.

MINUTES

The minutes of the 11-12-24 and 11-19-24 were approved with the proposed changes, by consent.

TRAINING

A. Article – Michigan Planner, May/June 2022

D. Stensaas and A. Landers demonstrated how to use the online portal for the Land Development Code (LDC) and maps of parcels in the city, and used it to find, display, and read the contents of section 54.1402(B) and Figure 51 of the Land Development Code to ensure that all Planning Commission (PC) members understand the criteria that determine which site plans must be reviewed by the PC. Staff then related those LDC standards to the training article's point that the PC does not need to be involved in most site plan review situations for permitted uses if it has done well in adopting ordinance standards that it can rely on professional staff to effectively determine during their inspection of site plans submitted for zoning compliance approval. Finally, staff displayed a chart that listed details of every Site Plan Review case from 2024 and discussed which cases were processed by staff alone (the vast majority) and those that required the case to be reviewed in public by the PC.

WORK SESSION ON REPORTS/PLANS/ORDINANCES

A. Land Development Code (LDC) Amendments

The Planning Commission and staff reviewed each of the draft LDC amendments in the agenda packet. Two items raised questions from Planning Commission members that required staff to research and bring additional information to the next LDC work session.

Much of the discussion in this session was about murals. Staff recommended clarifying the existing text that describes "commercial content", and a productive conversation resulted in draft changes that the Planning Commission agreed upon.

Members of the PC noted that the DEQ acronym on the cover of the LDC should be changed to EGLE if possible and that the graphic of a canopy sign in the LDC is problematic.

COMMISSION AND STAFF COMMENTS

Members welcomed J. Fitkin to the board.

J. Fitkin said that she was glad to be a board member.

ADJOURNMENT

Chair S. Mittlefehldt adjourned the meeting at 8:03 p.m.

David Stensaas

Prepared by D. Stensaas, City Planner and Zoning Administrator, Planning Commission Staff Liaison.